

RENTAL BOOKING NOTIFICATION

MARINA VILLAGE HOME OWNERS ASSOCIATION

1. This notification must be completed in full and handed / emailed to the managing agent / manager a minimum of 24 hours before each tenant's arrival. The manager will not (without exception) fill in any of the required documentation.
Estate Managers Contact Details: email - info@sfbmv.co.za Phone: 076 589 0014
Managing Agent Contact Details: email - jacqui@gatewaypm.co.za Phone: (041) 007 0581
2. Failure to submit this notification will result in the tenant being refused entry to the Marina Village.
3. The rules and protocol summary signed by the tenant must be attached to this notification.
4. The owner must send the renter an extended visit invitation for the rental period on the Hello System.
5. The owner of a property being let out must be registered with the MVHOA (through the managing agent).
6. If the owner is not a local resident, he must appoint an agent or responsible person to manage the rental property and tenants.
7. The MVHOA (through the managing agent) and security must be informed by way of a submission of a rental form at least 24 (twenty four) hours prior to the arrival of the tenant.

Owner Name _____ Owner Phone Number _____

Street Address / Erf No _____

Responsible Person Name _____ Responsible Person Number _____

Tenant Name _____ Tenant Phone Number _____

Check in date _____ Check out Date _____

(Please note that the minimum period for rental is four (4) nights)

Number of cars _____ Boat and/ or trailer included: YES / NO

Car 1 Registration _____ Car 2 Registration _____

Boat Trailer 1 Registration _____ Boat Trailer 2 Registration _____

Trailer storage arrangement _____

Boat Registration _____ Boat Make _____

Total number of people (adults & children) _____ Number of Adults (over 18) _____

Please note the following:

- The number of tenants shall not exceed two (2) persons per bedroom. The use of garages as sleeping quarters is not permitted.
- Short term rental tenants are not permitted to bring pets to Marina Village.
- Renters of the Quays Units may not bring boats into the Quays precinct.

Signature - Owner _____ Date _____

Signature - Responsible person _____ Date _____

Signature – Tenant _____ Date _____

Tenant has signed summary of letting rules and protocols YES / NO